

ST. PAUL SCHOOL
PARENT TEACHER ORGANIZATION (PTO)
DATE: January 12, 2010
Time: 6:30 – 7:30; Romans Hall-St. Paul School

Present: Dr. Smith-Principal, Manny Ovena, Co-Chair, Christine Young, Co-Chair, Lara Patacsil, Treasurer, Neph Apostle, Auditor. Not Present: Gerilyn Meyers, Secretary

WELCOME AND OPENING PRAYER: Dr. Smith

LIST OF NORMS: Manny Ovena

- Reviewed PTO Norms, Mission and Expectations
- Committee is in the process of developing PTO By-laws
- Plans are to change officer terms to go into the next school year (2 year term for all officers)
- Distributed School/PTO Event Responsibilities, and Calendar of Events
- Marcy agreed to create a description for each event and state the benefactor of the proceeds
- The rollout of the Suggestion Box will be January 11. Along with the suggestions we encourage solutions as well.

SCHOOL UPDATES: Kristine Brynildsen-Smith

- Dr. Smith reported that she has identified seven potential candidates for the third grade teacher position and that she and Mrs. Foukimoana will be conducting the interviews.
- Mrs. Scanlon, Pre-K teacher, injured her head and is recovering at home. She plans to return to school on January 25
- Fourteen of our nineteen 8th graders applied to catholic schools. At a future meeting Dr. Smith will share the acceptance number and also provide last years acceptance numbers
- Middle school dance classes have started and are taught by Ms. Agosto.
- Catholic Schools Week headed by Kathy Loftus will kick off with a family Mass at 10:30 on Sunday, January 31. All children are to arrive at school by 10:15 in their school uniform and line up with their class
- Open House will follow Mass from 11:30 -1:30 p.m. Help spread the word to visit the school, take a tour and talk with current students and parents
- The cookie dough sale is the last major fundraiser and begins next week
- Financial Aid is due by February 1st.
- Family Fun Night is Saturday, February 6, 2010. All proceeds from this event will support our 8th grade class trip to Washington DC.
- The Principal position was posted on January 5th and will close on January 31st. There are currently 5 applicants. January 25th is the next search committee meeting.

BUDGET/FINANCES: Laura Patacsil

- The PTO has a balance of approximately \$4,100. A PTO fundraising goal will be set in the near future. Current expenses include the New Family Picnic, 1st day of School Social, and the Science Bus.
- Christine added that a formal format and protocol for requesting funds has been created to simplify the process. All committee leads/chairs should received this as soon as possible
- The committee and attendees discussed the Pizza fundraiser. Marci Shimizu has volunteered to chair this area.

WEBSITE REPORT – Marcy Shimuzu and Sharon Wilcox

- Marcy and Sharon reported that a lot of progress has been made with the website. In the near future the curriculum and teacher profiles will be added to the site.

PROJECTS UPDATES Christine Young and Manny Ovena

- Manny reported that he and Dr. Smith have completed the USAC Technology plan and filed form 470. Once the plan is approved reimbursements will be received in the next year.
- Christine reported that the eScript fundraising program campaign will take place January 18 through February 14, 2010. All family and friends should be encouraged to participate.
- It was suggested that the eScrip form be included in the welcome packet.
- A parent suggested and gave a brief overview of the Barnes and Noble scrip fundraising opportunity, but needs further investigation.

UPCOMING EVENTS/VOLUNTEERS NEEDED

- Catholic School Week
- CYO Pictures – Team photos for our CYO sports teams will be taken on Friday, January 15 after school.
- The Website team will establish an e;mail address for the PTO.
- Next PTO meeting scheduled on February 9, 2010 6:30 – 7:30.

MEETING ADJOURNED AT 6:35